



OWWL LIBRARY SYSTEM

BOARD MEETING AGENDA Wednesday, September 14, 2022 2557 STATE ROUTE 21, CANANDAIGUA, NY 14424

Call to Order:

1.	Public Comment Period			
2.	September 14, 2022 Agenda	Christine Ryan	Action: Approve	Doc 2209-1
3.	Minutes of the July 13, 2022 Meeting	Christine Ryan	Action: Approve	Doc 2209-2

Communication and Reports:

1.	Financial Reports:			
	a) Cash Activity Report	Kelly Nemitz	Action: Approve	Doc 2209-3a
	b) Warrants (list of bills paid)	Kelly Nemitz	Action: Approve	Doc 2209-3b
	c) 2022 YTD Report and Balance Sheet	Kelly Nemitz	Action: Approve	Doc 2209-3c
2.	Central Library Report	Kelly Nemitz	Action: Approve	Doc 2209-4
	a) Proposed Amended Budget			Doc 2209-4a
	b) Central Budget Passed GPL Board			Doc 2209-4b
3.	Executive Director Report	Ron Kirsop	Action: Discuss	Doc 2209-5
	a) LTA Newsletter Featured Ron			Doc 2209-5a
	b) Walk me a story LCN			Doc 2209-5b
	c) Updates to Central Library 90.4			Doc 2209-5c
	d) Civil Service Priority List			Doc 2209-5d
	e) BP Briefing July 29, 2022			Doc 2209-5e
	f) BP Briefing September 2, 2022			Doc 2209-5f
	g) Intellectual Freedom and Social Justice			Doc 2209-5g
	h) Workshop - Library District Toolkit			Doc 2209-5h
	i) Door Project Closeout			Doc 2209-5i
4.	PLSDAC Liaison's Report		Action: Discuss	Doc 2209-6
5.	Standing Committee Reports:			
	a) Finance Committee			No Report
	b) Personnel Committee			Doc 2209-7b
	c) Policy Committee			Doc 2209-7c
	d) Audit Committee			No Report

Old Business:

1.	No Old Business			
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New Business:

1.	Amendments to System Policy Manual a) System and Member Library Relationship Policy, pg. 31 b) Computer Support Policy, pg. 67 c) Code of Conduct Policy, pg. 76 d) Confidentiality of Patron Records Policy, pg. 88 e) Trustee Education Policy, pg. 111	Policy Committee	Action: Approve	Doc 2209-8
2.	Amendments to Bylaws	Policy Committee	Action: Discuss	Doc 2209-8
3.	2023 Budget Preparation Plans	Ron Kirsop	Action: Discuss	Doc 2209-9
4.	OverDrive invoice for a total of \$41,000.00	Kelly Nemitz	Action: Approve	Doc 2209-10a
5.	OverDrive Invoice for a total of \$49,953.72	Kelly Nemitz	Action: Approve	Doc 2209-10b
6.	Equinox invoice for a total of \$65,722.24	Kelly Nemitz	Action: Approve	Doc 2209-11
7.	2023 Staff Health Insurance Rates	Personnel Committee	Action: Approve	Doc 2209-12a
8.	2023 Staff Salary Amounts	Personnel Committee	Action: Approve	Doc 2209-12b
9.	2023 Holiday Schedule	Personnel Committee	Action: Approve	Doc 2209-13
10.	Executive Director's Overnight Travel	Ron Kirsop	Action: Approve	Doc 2209-14
11.	2023 System Project Assurances	Ron Kirsop	Action: Approve	Doc 2209-15
12.	Construction Aid Update	Suzanne Macaulay	Action: Discuss	Doc 2209-16
13.	Trustee Candidates for 2023	Ron Kirsop	Action: Discuss	Doc 2209-17
14.	System Annual Meeting	Ron Kirsop	Action: Discuss	Doc 2209-18
15.	Member Library Cyber Security Breach	Ron Kirsop	Action: Discuss	No Report
16.	Amendments to Executive Director Agreement	Personnel Committee	Action: Discuss	No Report
17.	Retention Incentive Plan	Personnel Committee	Action: Approve	No Report

Reminders:

1. Next Board Meeting: October 12, 2022 at 5:00 PM
2. Annual Meeting: October 12, 2022 at 6:00 PM

Adjourn